



Notice The Difference



The Australian Public Service Benevolent Society Limited ("APSBS")
Payroll Deduction Authority ("PDA")

Please give a copy of this PDA to your payroll office as well as a copy to APS Benefits.

Step 1 Your Personal Details

Title
Given Name(s) Preferred Name
Surname Date of Birth
Email Primary Email Secondary
Phone Home Work Mobile

Step 2 Employer Details

Employer Name AGS/Employee Number
Department/Unit
Employer Address
Suburb State Postcode

Step 3 Deduction Authority

Where loan repayments and membership subscriptions are required,
one amount is to be deducted from my salary.

Please deduct from my salary the following amount(s):

Membership Subscriptions Fortnightly \$ as payment for my membership subscriptions
Loan Repayment Fortnightly \$ as payment for my loan with APSBS
Total Payroll Deduction Fortnightly \$ as total payment for both membership subscriptions and loan

or My circumstances have changed and I now authorise you to change my previous Payroll Deduction Authority of:
\$ per payroll deduction to \$ per payroll deduction taking effect from the first pay period after / /

Member Signature X Printed Name Date / /

For Employer's Use Only

Paycodes

Fortnight Ending Deduction Code General PD 9991 ATO 3723 Loans
Processed by Checked by Aust Post DA 345 Citec O APSES
Telstra 3781 W.S.H.S D 768

ADF Allottee Number 016

PROUDLY NOT FOR PROFIT

May 2011